

# Coaches Meeting Packet

June 4, 2018 @ 6:30p



# **TABLE OF CONTENTS**

1. Season Schedule - Listing of Dual Meets
2. General League Meet Information
3. Pre-Order Information: (T-shirts, Programs, Happy Ads)
4. Menu (subject to change slightly)
5. Map & Parking
6. Instructions for Coaches
  - a. Team swimmer count due on 06-25-18 by 5:00p
  - b. Meet Entries due on 07-21-18 by 5:00p
  - c. List of Coaches to receive lunch due after 6-4-18 meeting. Location of lunch pickup will be provided before meet.
7. Volunteer Requirements for each Club
  - a. Three (3) Timers each for AM and PM sessions
  - b. Two (2) Awards representatives throughout the Meet
  - c. Relay Volunteers (8&U and 10&U)
  - d. General Marshalling Reminders
8. Summary of Key Information
  - a. Key Due Dates
  - b. Coach Entry Information
  - c. Key Contacts
9. Appendix: Pre-Order Forms\*
  - a. T-Shirts (online orders only)
  - b. Programs
  - c. \*Happy Ads will be sold at Fairway Farms HOME MEETS ONLY
10. SISL Rules and Regulations / Dual Meets and League Meet
  - a. Available at Fairway Farms website on Swim Team page
11. League Meet Records
  - a. Available at Fairway Farms website on Swim Team page

# 2018 SISL Schedule

## Tuesday Meets

**19-Jun-2018**

No Meets

**26-Jun-2018**

Northville @ Burton Hollow  
Colony @ Fairway Farms  
Newburgh - BYE

**3-Jul-2018**

Burton Hollow @ Newburgh  
Northville @ Colony  
Fairway Farms - BYE

**10-Jul-2018**

Colony @ Burton Hollow  
Newburgh @ Fairway Farms  
Northville - BYE

**17-Jul-2018**

Burton Hollow @ Northville  
Fairway Farms @ Colony  
Newburgh - BYE

**24-Jul-2018**

Burton Hollow @ Colony  
Fairway Farms @ Newburgh  
Northville - BYE

## Thursday Meets

**21-Jun-2018**

Newburgh @ Colony  
Northville @ Fairway Farms  
Burton Hollow - BYE

**28-Jun-2018**

Burton Hollow @ Fairway Farms  
Newburgh @ Northville  
Colony - BYE

**5-Jul-2018**

No Meets

**12-Jul-2018**

Colony @ Newburgh  
Fairway Farms @ Northville  
Burton Hollow - BYE

**19-Jul-2018**

Fairway Farms @ Burton Hollow  
Northville @ Newburgh  
Colony - BYE

**26-Jul-2018**

Newburgh @ Burton Hollow  
Colony @ Northville  
Fairway Farms - BYE

**Saturday, July 28th**

League Meet @ Fairway Farms

# ***SWIMMING SAFARI***

**2018 SISL LEAGUE MEET**

**JULY 28, 2018**

**HOSTED BY FAIRWAY FARMS**

**16001 Levan Road, Livonia, MI 48154**

GATES OPEN 6:30a

WARM UP: 7:00a – 7:30a Fairway Farms  
7:30a – 8:00a Burton Hollow & Colony  
8:00a – 8:30a Newburgh & Northville

PARADE: 8:35a - 8:50a

NATIONAL ANTHEM: 8:50a

**MEET STARTS: 9:00a**

LUNCH BREAK Immediately following Event #29

**AFTERNOON SESSION:** After the lunch break/warm up (listen for an announcement)

Note: Fairway will follow the timeline as closely as possible. Coaches, please remember rain does not stop the Meet. In case of all day thunderstorms, Sunday, July 29<sup>th</sup> will be the make-up day.

## **IMPORTANT INFORMATION**

- NO SMOKING or GLASS of any kind is allowed anywhere on the grounds  
We will be checking bags/coolers at entry
- No grills will be available or allowed on premises
- As always, no food is allowed on pool deck or marshalling area
- Parking will be at Hoover Elementary on Levan Road (across from Fairway). Please Note – Unfortunately due to construction at Holmes, parking is not available in their lot. **There will not be parking available in Fairway Farms lot without a parking pass.**
  - 3 parking passes will be raffled off during the Fairway Home Meets

- Making Waves will be on site during the meet
- Breakfast, Lunch and Snacks will be available (see attached menu) throughout the day. Lunch orders will not be pre-sold.
- **T-shirt orders** (\$13 each) will be available online only – the link is below and will be on the Fairway Farms website under the Swim Team/League Meet tab. **Order deadline is June 30<sup>th</sup> @11:59p** / NO exceptions. Fairway will deliver the T-shirts to your respective Clubs by 7/25.  
<https://fairwaymeetts.itemorder.com/>
- **Programs** (\$6 each) will be via PRE-ORDER only, form attached and will be available at Fairway Home Meets. **Program order deadline is July 13<sup>th</sup>**. Fairway will pick up all Order Forms at each Club on July 14<sup>th</sup>. Please have your team representative pick up your Club's box of Programs when you arrive at League Meet to distribute.
- **Happy Ads** (\$5 each) will be sold during all **Fairway Farms Home Meets only**
- Individual Tents may be set up on Friday, July 27<sup>th</sup> between 6p and 8p

### **ELIGIBILITY:**

- To swim in the league meet, each swimmer must have competed in at least two regular season dual meets
- Each swimmer may only swim three (3) events
- A swimmer may swim in an older age group, but not a younger age group
- A swimmer may not compete in the same event in two different age groups
- An unlimited number of swimmers per club may be entered in each individual event
- Unlimited entries are allowed in the relay events
- Relay teams must include at least one female
- No more than three (3) swimmers and three (3) relays per club may score points. Please refer to the official league rules
- NO DECK ENTRIES and NO CHANGES TO TEAM ENTRIES AFTER July 21, 2018 at 5:00p

# **T-SHIRTS AND PROGRAM PRE-ORDERS**

## **& HAPPY ADS**

- **T-Shirt** orders are **Online Orders Only** via this link (<https://fairwaymeets.itemorder.com/>) and it will be posted on Fairway Farms website, under the Swim Team/League Meet tab. **Deadline is June 30<sup>th</sup> @ 11:59p**
  - **T-shirts** will be delivered to your clubhouse a few days before the meet. There will not be t-shirts available for sale at the meet. All pre-orders only.
- **Program** Pre-Order forms only will be emailed to the Swim Team coordinators, please email to your team. Forms/ordering will also be available at all Fairway Farms Home Meets. The form will be posted on Fairway Farms website, Swim Team/League Meet tab. **Deadline to turn in order form is July 13<sup>th</sup>.**
  - **July 14th** - We'll stop by your clubhouse in the AM and pick up any **final Program orders only**. Please have a packet ready for pick up. **NO** orders will be accepted after the packet has been picked up.
  - There will be a limited number of programs available to purchase day of the Meet.
- **Happy Ads** will be sold at all Fairway Farms Home Meets only (6-21, 6-26, 6-28 & 7-10)

**SWIMMER HAPPY ADS FOR SISL  
LEAGUE MEET**

**We'll be selling Happy Ads at all  
Fairway Farms Home meets  
(6-21, 6-26, 6-28 & 7-10)**

**Cost is \$5 per Happy Ad**

**Show your swimmer you care and  
support them with the purchase of a  
Happy Ad!**

# *Swimming Safari*

*“Fairway’s Rainforest Cafe”*

## **MENU PREVIEW**

**Concessions will open at 6:45 AM**

No need to plan ahead or pack a cooler,  
just paddle on over to our Concessions for a nourishing meal!!!

★ **Breakfast Items Available:**

- Made to Order Breakfast Sandwiches & Crepes from *Omelet & Waffle Café*
- Hard Boiled Eggs
- Bagels / Donuts
- Cheese Sticks
- Fruit
- Coffee/Juice

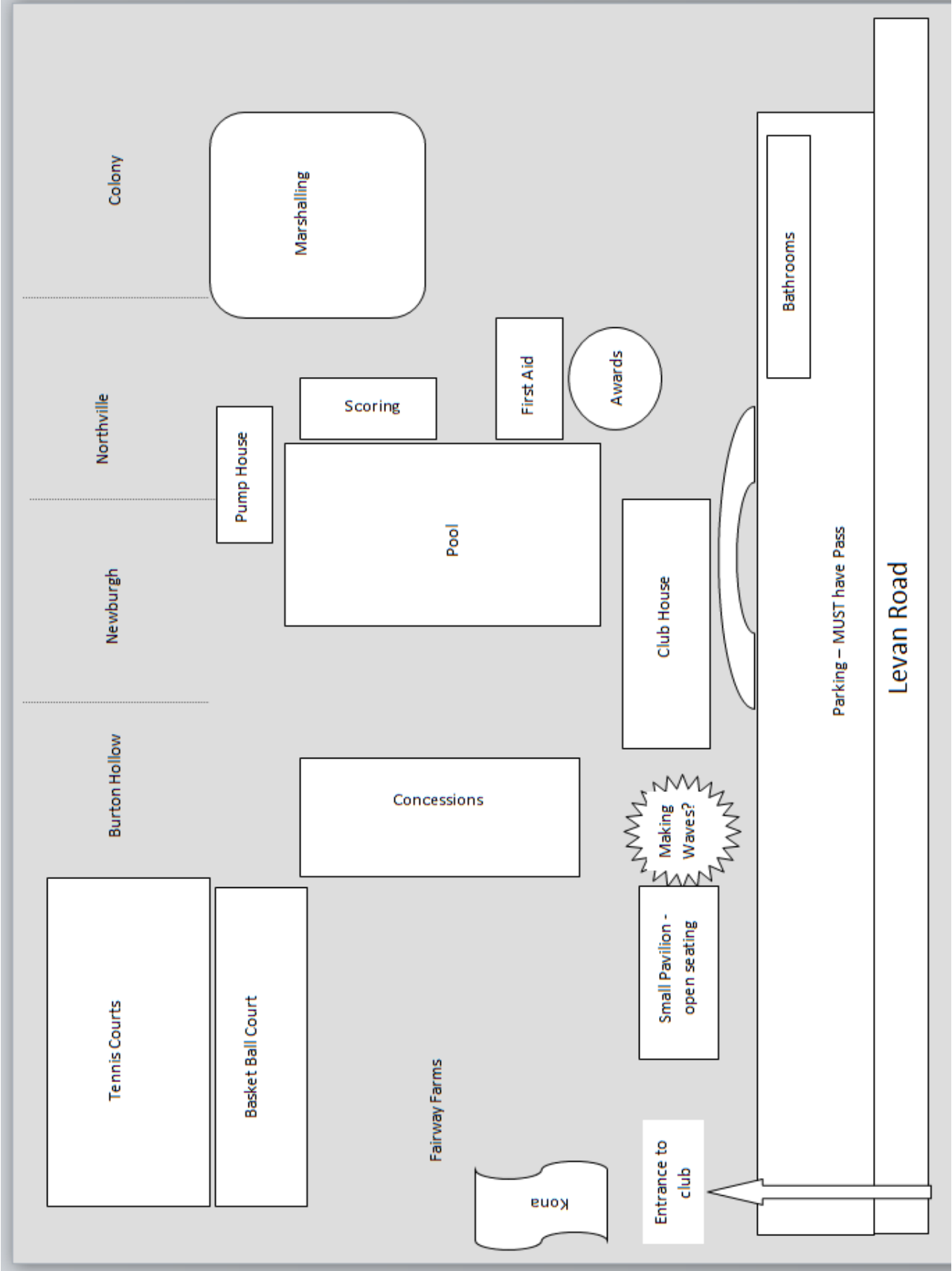
★ **Lunch Items Available (no pre-order)**

- Pizza & Breadsticks from *Little Caesars*
- Hot Dogs made fresh by Fairway Farms
- Fruit
- Veggies & Dip
- Salads (Green, Potato and Pasta)

★ Assorted beverages (water, Gatorade, etc.), snacks, candy and baked goods available throughout the day

No grills will be available or allowed on premises. No glass allowed anywhere on premises.





# **PARKING**

Each Club is receiving three (3) parking passes for League Meet at the Coaches Meeting to be used at your discretion. Please do NOT lose them as they cannot be replaced.

3 parking passes will be raffled off during each of the Fairway Farms Home Meets (6-21, 6-26, 6-28 & 7-10)

Parking will not be available in Fairway's lot. Pull through drop off only will be allowed.

Parking will be directed to:

- Hoover Elementary, on Levan Road across from Fairway
- Unfortunately due to construction of a new roof at Holmes Middle School this summer, this lot is not available for parking

# Coaches Instructions

- June 25<sup>th</sup> -- Total number of Swimmers on Team due no later than 5:00p
- July 21<sup>st</sup> -- League Meet Entries due no later than 5:00p

Email to: [FAIRWAYSWIMTEAM@GMAIL.COM](mailto:FAIRWAYSWIMTEAM@GMAIL.COM)

- Lunch at League Meet - Pre-orders will NOT be taken. A list of coaches and official names will be at the concession stand for lunch. There will be a separate coach/official line in Concessions at the lunch break so you can be served immediately.

## Coach Entry Deadlines:

- July 21 no later than 5:00p delivered electronically to [david@laporte6.org](mailto:david@laporte6.org)
- A meet manager template will be sent out to all Coaches. Be sure we have your correct email address information
- Entries can be done with Team Manager or Team Manager Lite. TM Lite is a free download from Hy-Tek's website download center: [www.hy-tek.com](http://www.hy-tek.com)
- Coaches can respond with completed file directly to the Entry Email

## **VOLUNTEERS REQUIRED FROM EACH CLUB**

Each club is reminded that they are **required** to provide:

- Three (3) timers for morning session + stop watches & clipboards
- Three (3) timers for afternoon session + stop watches & clipboards
- Two (2) representatives (morning & afternoon) to pick up team awards throughout the meet
- Please email full names of volunteers to [fairwayswimteam@gmail.com](mailto:fairwayswimteam@gmail.com) no later than July 18<sup>th</sup> @ 5:00p

### **8&U and 10&U RELAYS**

- One (1) parent per relay team
- Each team is responsible to take their relay team to the marshalling area and to assist their swimmers to the proper lane and to escort swimmers to the other end of the pool when their heat is taken on deck.

### **General Marshalling Reminders:**

- Marshalling will be under the tent on the grass on the north side of the pool
- OPEN swimmers will self-marshall
- Please write all Events, Heat and Lanes on the arms of ALL 8 & Under and 10 & Under swimmers
- Relays – each team is responsible to marshal their own Relays for ALL 8&U and 10&U relay entries and to escort the swimmers to their assigned ends of the pool

# Summary of Important Dates

*Email address to use: [FAIRWAYSWIMTEAM@GMAIL.COM](mailto:FAIRWAYSWIMTEAM@GMAIL.COM)*

**June 25** Total Number of Swimmers on Team due—please email by 5:00p (Coaches)

**June 30** T-shirt online order due by 11:59p  
(<https://fairwaymeetts.itemorder.com/>)

**July 13** Final Program orders due / We will pick-up all final order forms at your Club on July 14<sup>th</sup> AM, please have envelope labeled and ready

**July 18** List of Volunteer full names due—please email by 5:00p

**July 21** League Meet Entries due—please email by 5:00p (Coaches)

**July 25** T-Shirt delivery due to Clubs

## Coach Entry Deadlines:

- July 21 no later than 5:00p delivered electronically to david.@laporte6.org
- A meet manager template will be sent out to all Coaches. Be sure we have your correct email address information
- Entries can be done with Team Manager or Team Manager Lite. TM Lite is a free download from Hy-Tek's website download center: [www.hy-tek.com](http://www.hy-tek.com)
- Coaches can respond with completed file directly to the Entry Email

Any general League Meet questions can be emailed to:

Chuck Robertson & Lisa Vecellio @

[gus22@sbcglobal.net](mailto:gus22@sbcglobal.net) & [lvecellio@gmail.com](mailto:lvecellio@gmail.com)

For a copy of everything listed in this packet, plus a complete summary of the SISL Rules and Regulations including League Championship Records, please reference the Fairway Farms website – Swim Team/League Meet section: [www.fairwayfarmsswimclub.com](http://www.fairwayfarmsswimclub.com)

Phone for urgent matters:

Chuck Robertson 734-564-6465



# 2018 LEAGUE MEET PROGRAM PRE-ORDER FORM

**FULL NAME** \_\_\_\_\_

**SWIM CLUB** \_\_\_\_\_

**PROGRAMS - \$6 EACH**

QTY	COST	TOTAL PRICE
	<b>X \$6</b>	

**Cash**

**Check** (PLEASE MAKE CHECK OUT TO

**FAIRWAY FARMS SWIM CLUB)**

**2018**  
**SISL LEAGUE MEET**

**FAIRWAY FARMS**  
**BARRACUDAS**

**BURTON HOLLOW**  
**DOLPHINS**

**NEWBURGH**  
**SHARKS**

**NORTHVILLE**  
**PENGUINS**

**COLONY**  
**CROCODILES**

**WINNING IS**  
**WILD!**

A graphic of a wooden signpost with five horizontal signs, each containing a team name. The signpost is set against a blue background with stylized black and white foliage at the base. The slogan 'WINNING IS WILD!' is written in a large, bold, white font with black outlines, appearing to be on a separate sign or painted on the post.